

Team Name: _____ Captain Name: _____ Date: _____

Phone: _____ Email: _____

2024 Summer Cereal Drive Final Recap Report

- Turn in this report when your team has finished raising cereal boxes and/or funds
- This form will be used to audit your team



Final Total Cereal Boxes: Please report previous drop-offs, drop-off locations, and final box number

Number of Boxes	Drop-Off Location	Drop-Off Date
Total:		

Cash/Check Donations: Please report previous drop-offs and drop-off locations

Amount in Cash	Amount in Checks	Drop-Off Location	Drop-Off Date
Total:	Total:		

Online Donations: Please report the total amount of online donations below.

Matching or Pledges: Please report the total amount of matching gifts and/or pledges.

- Pledges must come with a signed pledge form with where the money is coming from, the amount, and when payment is expected.

Facebook Fundraiser: Please report the total amount from your Facebook fundraiser below.

- Please attach a screenshot and list who is the administrator of the Facebook account and their Facebook username.

Final Total:

- Using the calculation \$1 = 1 Box of Cereal: What is your total team box count? (Monetary total + cereal box total)

Staff Member Verification: _____ Amount Staff Member Reports: _____