

# FEEDING FORWARD

## Agency Self-Assessment Checklist

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Use this checklist to assess your current status in each key target area, identify steps to improve, and calculate your total score. Each area has three levels (1-3 points). Select your current level, note next steps, and total your score at the end.

### Increased Distribution Accessibility

Select Level	Description	Next Steps
	1 pt – Distributes twice monthly (varied time options preferred)	_____ _____ _____
	2 pts – Distributes three or more times monthly (multiple distributions per month, but not covering every week)	_____ _____ _____
	3 pts – Distributes weekly (At least one distribution per week during the month)	_____ _____ _____

### Increased Utilization of Vivory Platform

Select Level	Description	Next Steps
	1 pt – Account claimed and hours and location updated and/or verified	_____ _____ _____
	2 pts – Activates the automated website capability to increase Google search visibility. Keeps hours and location updated.	_____ _____ _____
	3 pts – Includes pictures, food and service options, monthly information updates, and uses site to maximize visibility	_____ _____ _____

### Increased Emphasis on Additional Support Services

Select Level	Description	Next Steps
	1 pt – Engages neighbors with additional support services at least once monthly during distributions (in person or referral/handouts)	_____ _____ _____
	2 pts – Engages neighbors with additional support services at least twice monthly during regular distributions	_____ _____ _____
	3 pts – Engages neighbors with additional support services at least three times monthly, varying the type of support offered	_____ _____ _____

### Increased Opportunities for Neighbor Choice

Select Level	Description	Next Steps
	1 pt – Limited choice (choice of 1-2 items: produce options, canned good options, etc.)	_____ _____ _____
	2 pts – Partial choice (choice of 3 or more items: meat options, canned good options, produce options, bread or dessert options, etc.)	_____ _____ _____
	3 pts – Full choice market or full order ahead as the primary method of distribution	_____ _____ _____

### Score Summary

Growth Area	Points
Increased Distribution Accessibility	
Increased Utilization of Vivory Platform	
Increased Emphasis on Additional Support Services	
Increased Opportunities for Neighbor Choice	
Total Score	

**Partnership Levels:**

Emerging: 1-5 points

Growing: 6-8 points

Thriving: 9-10 points

Transforming: 11-12 points

**MY LEVEL:**

**Action Plan For Growth**

List steps you will take to improve your score and timeline: