

June Warehouse Updates:

VERY IMPORTANT * Arkansas Foodbank Inventory Schedule Notice *** VERY IMPORTANT**

Dear Agency Partners,

Please be advised that the Arkansas Foodbank warehouse will be closed from **June 26** through **July 2** to complete fiscal yearend inventory.

To help you plan accordingly, we have outlined the schedule details below in date order.

Tuesday, June 23

- Agency Express will be turned OFF at 8:00 AM.

Please ensure all orders are submitted before this time.

Wednesday, June 24 & Thursday, June 25

- All scheduled pickups and deliveries will operate normally.

Friday, June 26 through Tuesday, June 30

- The warehouse will be closed for inventory.
- No pickups or deliveries will occur during this time.

Tuesday, June 30

- Agency Express will be turned ON at **8:00 AM**.

Wednesday, July 1

- There will be no pickups or deliveries.
- This day will be used to prepare and pull orders for the following week.
- Order Deadline:

All orders for **Monday, July 6** and **Tuesday, July 7** **must be fully completed by 8:00** AM on Wednesday, July 1st. **(We apologize for this very short order window and appreciate your flexibility.)**

Thursday, July 2 (Half Day)

- There will be no pickups or deliveries.

Please Note:

You may need to change your dates of distribution because of the inventory closure. If so, please alert your neighbors through signage, word of mouth, social media, Vivery, etc.

Agencies with appointments dated **July 6 & 7** will have a very short window to place orders.

We will be unable to make exceptions, so **PLEASE** be prepared.

- Order preparation will continue. Close at noon.

Friday, July 3

- The Arkansas Foodbank will be closed in observance of the Independence Day Holiday.

We understand that this schedule may require advanced planning and precise timing on your part.

We deeply appreciate your patience as we complete this necessary inventory process. If you have any questions or need assistance with scheduling, please do not hesitate to reach out to our team.

Thank you for your continued partnership,

Arkansas Foodbank Team